

200 W 3<sup>rd</sup> Street, Alton, IL 62002 (618) 465-9850 ext 212 FAX (618) 465-9851 www.Riverbender.com/CommunityCenter

## **RULES AND REGULATIONS**

**MEMBERSHIP** and accessibility to the Riverbender.com Community Center (RBCC) is a privilege. Entry to the Center is granted to teens who obtain a membership by meeting all of the required guidelines. Specific requirements include a process designed to enforce security measures. Participants must register to become a Member. In order to register you must meet the following requirements:

- 1. Each participant is currently enrolled in school or home schooled.
- 2. Each participant must submit a completed Code of Conduct form signed by him / herself AND a parent or legal guardian. Forms MUST be delivered to the Center by a parent or legal guardian.

**REGISTRATION** to become a Member will include the following requirements:

- 1. Provide a valid school ID, Driver's License, or other form of photo ID such as a previous yearbook.
- 2. Complete a form providing verifiable emergency contact information, including a parent or legal guardian's address and legitimate contact phone number either via land line or cell, plus a secondary number in case of emergency. Photo and video release forms must be signed. Email contact information is expected for each participant, and members can opt in or out of Center Email Updates and Alerts.
- 3. Participate in a brief orientation.
- 4. Parents determine whether or not teens may exit the Center without being present at each activity.

**PROCEDURES** dictate that Teens must show their membership card to be scanned at the door for entry. Checking in and out is required for accurate accountability and security / occupancy compliance. Out of town guests will be permitted to enter the Center if accompanied by a member in good standing. Each guest must pay an admission charge, participate in a brief orientation session, and sign a Code of Conduct form. Members will be held accountable for the behavior of their guests. Member and guest will leave together, not separately. Notifying the Center in advance of potential guests is advised as the Center reserves the right to limit the number of people entering any given activity or function. High school student eligibility begins June 1st following middle school graduation, continuing through August 15 following high school graduation. Middle school eligibility begins June 1st following completion of fifth grade, continuing until they reach high school status. Renewal of membership is required each year from June 15 – August 15. Contact information will be verified / updated and validated. Carrying into the Center expensive equipment or electronics, though not prohibited, is highly discouraged as the Center will not accept responsibility for loss or damage to personal items. Please keep them at home.

Highlights of the Code of Conduct are posted on a sign at the entrance, so there is no misunderstanding of rules / regulations / and expectations. Adult volunteers retain the right to appropriately reprimand or remove members if the behavior warrants such reactions.

**VIOLATIONS** of the Code of Conduct subject a member to immediate removal from the Center and, or, suspension of privileges regarding future access or participation in activities. An Advisory Board and, or a Director of the Center may determine the fate of a member based on the infraction. Should a member be expelled from the Center on a permanent basis, a hearing with the Board may be scheduled on a regular Meeting Date. The member must attend with a parent and, or legal guardian. Fair treatment of all members is the standard, however, disruptions or unacceptable behavior will not be tolerated.



## **RULES** As Posted in the Center

- **1.** No weapons, alcohol, drugs, or smoking (no one under the influence will be allowed entry).
- 2. No profanity, threats or intimidation of any kind.
- 3. Dress code: NO BANDANAS OR HATS, no gang colors or symbols; no clothing which exhibits advertising for drugs, alcohol, tobacco, profanity, vulgarity, ethnic, or gender slurs; no short shorts, or halter tops. Pants must fit the student's waist and be worn at the student's waist. Shirts must cover cleavage.
- 4. No sexual conduct or simulated sexual conduct permitted.
- 5. Directions from chaperones are mandatory.
- 6. No gambling, stealing or borrowing property of others without permission.
- 7. You break it, you buy it.
- 8. Anyone breaking these rules will be removed and/or banned.